

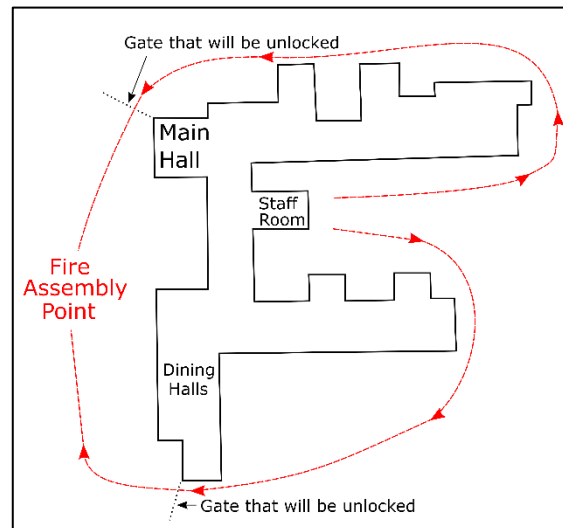
Fire Evacuation at Cornerstone Church

Approved by Cornerstone Trustees on 26th September 2022

Review Due in 2025

Please familiarise yourself with our fire evacuation procedure. Hopefully we shall never have to use it but it is important that our whole church family is aware of this. There is no need to memorise this procedure but if anything is not clear to you at this point please do speak to one of the church trustees. Our church elders and trustees are very familiar with it and will direct matters if the need ever arises.

- If you see a fire, find the nearest fire alarm and set off the fire alarm. Then leave the building from the nearest exit.
- On hearing the fire alarm, exit the building from the nearest exit.
- If you are the last person using the external door to leave the building, close the door as you leave.
- Move round the outside of the school building toward the Fire Assembly Point.
- Fire Assembly Point: The school car park. PLEASE do not leave the school premises until the individual leading the service or one of the elders says that you can do so.
- Any children in Sunday School will be brought directly to the car park by the Sunday School leaders. You are most welcome to comfort your child(ren) but please note, the Sunday School teachers will only release your children once they have completed their registration checks.
- Please listen out to any instructions from the individual who is leading the service that morning.
- Fire fighting can be attempted by adults within their capability and if it is considered safe to do so but not if it delays evacuation. The church trustees will communicate with everybody and determine when it is necessary and safe for any authorised individuals to return to the building.



If you have any comments or questions regarding this policy please contact our charity trustees at trustees@cornerstonegrays.org

Cornerstone Church Grays is a registered charity
Registered Charity Number 1192558
Registered office: 15 Buttell Close, Grays, RM17 6UN

